

DCC BOARD OF TRUSTEES

MEETING MINUTES

Meeting Date: November 27, 2017

Meeting Location: Board Room

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College
 Board of Trustees Meeting
 November 27, 2017

Chad Knudson, Chairman

Bob Stanhope, Vice Chairman

Attendance

Name	Title	Organization	Present
Chad Knudson	Chairman	DCC Board of Trustees	Yes
Bob Stanhope	Vice Chairman	DCC Board of Trustees	No
Kathleen Fritsch	Trustee	DCC Board of Trustees	No
Darla Handran	Trustee	DCC Board of Trustees	Yes
Rich Rowe	Trustee	DCC Board of Trustees	Yes
MaryAnn Vester	Trustee	DCC Board of Trustees	Yes
Mike Wilondek	Trustee	DCC Board of Trustees	No
Scott Mickelsen	President	Dawson Community College	Yes
John Cech	Deputy Commissioner	Office of the Commissioner of Higher Education	No
Community Members			
Rose Marie Aus		Glendive	
Suela Cela		DCC	
Holly Dershem-Bruce		GFT	
Kortney Diegel		DCC	
Jennifer King		DCC	
Traci Masau		DCC	
Kirk Ricks		Bottega	
Scott Schwab		Bottega	
Kyle Vuille		Ranger Review	
Leslie Weldon		DCC	
Jen Wheeler		DCC	

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
DCC Board Room
Monday, November 27, 2017–5:30 p.m.
Recorded by Randi Johnson**

The meeting was called to order by Chairman Knudson at 5:30 p.m.

Correspondence

- There was no correspondence.

Minutes

- Trustees Handran/Rowe moved/seconded to approve the minutes of the October 30, 2017 meeting. There was no discussion.
 - **Motion carried unanimously.**
- Trustees Rowe/Vester moved/seconded to approve the minutes of the November 6, 2017 special meeting. There was no discussion.
 - **Motion carried unanimously.**

List of Vouchers

- Trustees Handran/Vester moved/seconded to approve the vouchers as presented. Discussion regarded the payment to Ellucian as well as a student's tuition check that had insufficient funds.
 - **Motion carried unanimously.**

Human Resources

- Trustees Handran/Rowe moved/seconded to approve the report. Discussion followed regarding the positions of VPASA and Academic Coordinator as well as the Faculty and Special Lecturer positions for the Corrosion Program.
 - **Motion carried unanimously.**

New Business

PRESIDENT'S CONTRACT

- Chairman Knudson/Trustee Handran moved/seconded to refer contract discussions to the HR Committee.
 - **Motion carried unanimously.**

DECEMBER BOARD MEETING

- Chairman Knudson/Trustee Vester moved/seconded to move the December Board of Trustees meeting to Monday, December 18, at 5:30 p.m. There was no objection.
 - **Motion carried unanimously.**
- Discussion was held regarding the annual Board Retreat. The Board Clerk will contact the Trustees to schedule the retreat in January.

RURAL ORGANIZATION EMPLOYEE MANAGEMENT PROGRAM

- President Mickelsen informed the Trustees that a request to approve the Rural Organization Employee Management program (ROEM) will be sent to the Board of Regents in January. Classes will begin Fall 2018. T. Masau noted the program has been approved by the T&L Committee and that a DACUM will be held December 1. Discussion followed. No motion was made and no action was taken.

BOARD POLICIES

- Board Policy 6-10 – Hunting was reviewed and discussed. Trustees Handran/Vester moved/seconded to approve Board Policy 6-10.
 - **Motion carried unanimously.**
- Board Policy 1-4 – Board Evaluation was reviewed and discussed. Trustees Rowe/Vester moved/seconded to approve the recommended changes made to the policy. Several Trustees expressed concern that the proposed changes weaken the policy or make it too broad. Trustee Rowe withdrew the motion and will return the policy to committee for further review.
 - **Motion withdrawn.**
- Board Policy 1-5 – Public Participation in Board of Trustees Decisions was reviewed. Discussion followed regarding the proposed changes to the policy. No motion was made and no action was taken. The policy will return to committee for further review.

LEGISLATIVE/OCHE/NWCCU STRATEGY AND REVIEW

- President Mickelsen informed the Trustees that Kathleen Zander, representing the College, met with many legislators at the recent special session. Her presence at the Capitol was greatly appreciated. The legislators also stated they appreciate the monthly communications from the President's Office.
- President Mickelsen reported on enrollment at the Board of Regents meeting in November. The Regents were very pleased with the report and the College's progress. The successes are directly tied to the Strategic and Action Plans, copies of which were requested by several Regents. The plans have been sent to the Regents and to OCHE personnel.
- President Mickelsen informed the Trustees that the Ad-hoc and Mid-Cycle Evaluation Reports are in progress. He noted the Mid-Cycle Evaluation campus visit will occur March 28-29, 2018. NWCCU officials are pleased that an assessment plan is being developed. President Mickelsen noted that he attended the NWCCU Demonstration Project meeting in October and he will attend the annual meeting December 5.

STUDENT ACTIVITY FEES

- President Mickelsen stated that ASB has requested information about the account balances of the different funds which are part of the Student Activity Fee. As ASB looks for ways to improve student services, it is considering a fee increase from \$4.00 per credit to \$5.00 per credit. With the additional revenue, ASB proposes to create a fund for campus security. Discussion followed.
- Chairman Knudson asked if there are plans to increase other optional or mandatory fees. He would like this information presented to the Board in a timely manner.
- Jennifer King requested the Board consider a parking fee for repair and maintenance of campus parking lots. Discussion followed. Chairman Knudson, while not wanting to discourage the idea, stated he is not in favor of a parking fee.

PROGRAM REVIEW

- Jen Wheeler, Art Faculty, provided a review of the Fine Arts program. She outlined plans for community art programs, a fundraiser for the art club, and planned art exhibitions in 2018. She is developing articulation agreements with four-year institutions in Montana. Additionally, she is developing an Art Emphasis for art majors. Ms. Wheeler distributed invitations to a student art exhibit on November 30 at the Ullman Center. The Board thanked Ms. Wheeler for her presentation.

REPORTS

Finance Committee

- The report was accepted as submitted. Chairman Knudson asked about status of the indoor practice facility for Diamond Sports. President Mickelsen stated that project is delayed due to funding issues.

Policy Committee

- The report was accepted as submitted.

President

- The report was accepted as submitted. President Mickelsen introduced Scott Schwab and Kirk Ricks. Mr. Schwab spoke briefly about the Computer Science Boot Camp.

Open Forum for Public Input

- Chairman Knudson called for public input.

There were no comments from the public. The meeting adjourned at 6:50 p.m.