
DCC BOARD OF TRUSTEES
MEETING MINUTES

Meeting Date: January 23, 2023

Meeting Location: DCC Board Room

Approval: FINAL

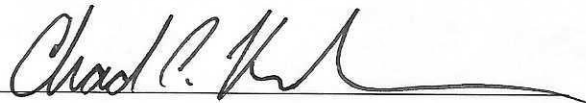
Recorded By: Becca Klang

Attendance

Name	Title/Organization	Present
Cindy Larsen	Chair	Yes
Chad Knudson	Vice Chair	Yes
Kathy Hoiland	Trustee	Yes
Sarah Thorson	Trustee	Yes
Mike Wilondek	Trustee	Yes
Sandy Johnson	Trustee	Yes
Gloria Garceau-Glaser	Trustee	Yes
Justin Villmer	President of DCC	Yes
Becca Klang	Assistant to the President	Yes
Daisy Nyberg	Director of HR	Yes
Becky Smith	Dean of Finance and Operations	Yes
Matt Hull	Dean of Academics	Yes
Justin Beach	Dean of Student Success	Yes
Adam Hilbert	Morrison Maierle	Yes
Shelby Schneider	ASB representative	Yes
Community Members		
Jamie Crisafulli	Ranger Review	No



Cindy Larsen, Chair



Chad Knudson, Vice Chair

Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
Monday, January 23, 2023 5:30 pm
Recorded by Becca Klang

The meeting was called to order by Cindy Larsen at 5:33 p.m.

I. Introductions

The Chair called for introductions.

II. Correspondence

No correspondence presented at the meeting.

III. Minutes

Trustee Thorson moved to approve the minutes of the December 19, 2022, Regular Board Meeting. Trustee Wilondek seconded the motion. The motion passed unanimously.

IV. Reports

- **President's Update:** President Villmer reviewed his report. In addition to his report, President Villmer stated a personnel update on the Women's Basketball program at DCC. He also thanked all of the faculty, staff and the coaches for being so student-focused during this process.
- **Department Reports:** Department reports are in the packet for review. Dean of Academics, Matt Hull, shared an update on the Second Chance Pell Grant. They currently have their first set of 10 students that are in the Montana Women's Prison in Billings, MT. This program is helping incarcerated individuals get Pell Grants and attend higher education. In January, they had the opportunity to meet the students and answer questions. Erin Kaufman has taken on the coordinator role on this project and has been working alongside financial aid and student services.
- **Dawson College Foundation Report:** This was included in the board packet for this month for review by the Board of Trustees.

Finance Committee

Trustee Knudson gave a brief overview of the minutes from the January Finance Committee meeting. He also shared that Cody Sevier with Edward Jones attended this meeting and went over DCC investments.

HR Committee

Meeting minutes are included in the board packet for the December 12, 2022 meeting. The committee was not able to meet in January. The current HR report is included in the board packet.

Policy Committee

Trustee Thorson gave a brief overview of the minutes from the January meeting. There was a correction on the adjourned time for the December meeting; this will be corrected. Trustee Thorson briefly reviewed each of the policies that were brought forward to the Board of Trustees for a first viewing. Trustee Knudson brought forward some suggested changes to BP 1-17 Public Comment Policy. These changes will be made and reviewed at the next

Policy Committee meeting and will be brought back again for a first viewing by the Board of Trustees. BP 2-7 Violent, Discriminatory, and Sexual Misconduct, BP 3-7 Violent, Discriminatory, and Sexual Misconduct, BP 5-14 Disposition of Equipment and Supplies, and BP 5-15 Graham-Leach-Bliley Act will all be brought to the Board of Trustees next month for a second viewing.

V. Public Comment

Chairwoman Larsen called for public comment. There was none.

VI. New Business

• **Rodeo Banquet Request**

The event is planned to be held on campus at the Toepke Gym. Trustee Thorson moved to approve the letter request to allow alcohol to be served at the Bucs, Boots, and Buckles Banquet on February 11, 2023. Trustee Garceau-Glaser seconded the motion. The motion passed unanimously.

• **Board Calendar**

The calendar was discussed. The suggested changes will be made to the calendar and this will be brought back for another review at the next Board of Trustee meeting in February.

• **Board Policies for Approval Second Reading**

BP 2-4 Evaluation of Classified Staff Trustee Garceau-Glaser moved to approve BP 2-4 Evaluation of Classified Staff policy with the suggested edits. Trustee Johnson seconded the motion. The motion carried unanimously with no discussion. Motion passed.

BP 2-5 Faculty Hiring Requirements Trustee Knudson moved to approve BP 2-5 Faculty Hiring Requirements policy with the suggested edits. Trustee Wilondek seconded the motion. The motion carried unanimously with no discussion. Motion passed.

BP 2-6 Faculty Development Fund Trustee Hoiland moved to approve BP 2-6 Faculty Development Fund policy with the suggested edits. Trustee Johnson seconded the motion. The motion carried unanimously with no discussion. Motion passed.

VII. Consent Items

Trustee Knudson moved to approve the HR report and Voucher report distributed in the Board Packet. Trustee Garceau-Glaser seconded the motion. The motion passed unanimously.

VIII. Press Releases are forwarded to Board members as they are issued.

IX. Open Forum for Public Input on Dawson Community College Issues.

The meeting was adjourned at 6:50 p.m.