

May 1, 2020

ARTICULATION AGREEMENT

Offered collaboratively by
MONTANA STATE UNIVERSITY – NORTHERN

and

Dawson Community College
Associate of Applied Science Degrees

for

BACHELOR OF APPLIED SCIENCE DEGREE
In Business Technology

I. SCOPE OF THE PROGRAM

Montana State University – Northern (MSUN) and Dawson Community College hereby establish an articulation agreement leading to a Bachelor of Applied Science Degree in Business Technology. The degree will be conferred by MSUN.

II. LENGTH OF AGREEMENT

This agreement will begin Fall Semester 2020, to continue for a minimum of four (4) years. The parties to this agreement commit to offering this program until it is dissolved by mutual agreement. The parties commit to a review every other year. The next review will be Fall Semester 2022.

III. COURSE ARTICULATION

Students completing *any* **Associate of Applied Science Degree** at Dawson Community College will be granted 60 semester credits toward a Bachelor of Applied Science degree in Business Technology at MSUN. Students must have 30 credits at the upper division (300/400) level to complete the degree program. Upon completion of the following courses as shown in **Exhibit A** and the meeting of all MSUN graduation requirements including the general education requirements as shown in **Exhibit B**, a Bachelor of Applied Science Degree in Business Technology will be awarded. One Hundred Twenty (120) semester credits are required.

Exhibit C provides an overview of degree requirements and equivalencies. Please note that the Business Technology degree requires that students must have completed an AAS from an accredited institution. Students may elect to take lower division general education or program equivalencies at Dawson Community College for additional transfer opportunities but still must meet the 120 total credit requirement with at least 30 credits at the 300-400 level.

General education courses listed on the MSUN transfer equivalency guide will be accepted to meet part of the 33 credit general education core.

IV. TUITION AND FEES

Tuition will be billed to each student at MSUN's prevailing cost-per-credit rate for all courses.

Application and admission information:

Montana State University – Northern
Admissions Office
P. O. Box 7751
Havre, MT 59501
(800) 662-6132 ext. 3704

V. ADMISSIONS POLICY AND REQUIREMENTS

Admission requirements for MSUN are as follows:

- 1) Completed MSUN Application for Admission;
- 2) \$30 non-refundable “one-time” application fee;
- 3) In order to be in compliance with Montana state law, all degree seeking students or students carrying more than seven (7) credits, who are born on or after January 1, 1957, must show proof of two (2) vaccinations against measles and one (1) against rubella; “or” show documentation from a physician with dates of illness of having contracted measles and rubella; “or” file a notarized medical or religious exemption;
- 4) An official academic transcript from *all* accredited universities, colleges, and vocational technical centers attended (Official college transcripts must be sent to the Admissions Office in a sealed envelope directly from the institution.); and
- 5) Students transferring to MSUN must have a minimum cumulative transferable grade point average of 2.0 from all colleges or universities previously attended.

VI. FINANCIAL AID

All enrolled students are eligible to apply for financial aid at MSUN. Each student's situation will be evaluated on an individual basis. Students must apply for financial assistance through MSUN's Financial Aid Office.

VII. CONTACT INFORMATION

1) Montana State University – Northern:

Advising Center:	(406) 265-3704
Admissions:	(406) 265-3704
Registrar:	(406) 265-3703
Financial Aid:	(406) 265-3787
College of Technical Science:	(406) 265-3736
Kris Bruckerhoff ~ Business Instructor:	(406) 265-3704, kris.bruckerhoff@msun.edu
Steven Don ~ Chair, COTS:	(406) 265-4185, sdon@msun.edu
David Krueger ~ Dean, COTS	(406) 265-4157, david.krueger@msun.edu

2) Dawson Community College

Admissions:	(406) 377-9400
Advising:	(406) 377-9403
Registrar:	(406) 377-9404
Financial Aid:	(406) 377-9410
Dean of Academics	(406) 377-9434

EXHIBIT A: Required Courses

Program Requirements Needed:		Credits
<i>BMGT 335</i>	<i>Management and Organization</i>	3
<i>BMGT 329</i>	<i>Human Resources Management</i>	3
<i>BMKT 325</i>	<i>Principles of Marketing</i>	3
<i>BUS 348</i>	<i>Business Communications</i>	3
<i>BGEN 468</i>	<i>Contemporary Issues in Business Ethics</i>	3
<i>BMIS 311</i>	<i>Management Information Systems</i>	3
<i>BMGT 322</i>	<i>Operations Management</i>	3
<i>BFIN 322</i>	<i>Business Finance</i>	3
<i>BMGT 245</i>	<i>Customer Service Management</i>	3
<i>CAPP 158</i>	<i>MS Access</i>	3
<i>CAPP 266</i>	<i>Advanced MS Excel</i>	3
<i>BGMT 498</i>	<i>Cooperative Education</i>	3
	<i>If classes are completed as part of the transferred AAS Degree that meet course objectives from any courses listed above, other upper level courses may be substituted in their place. This will be upon faculty approval.</i>	
	<i>Transferred AAS Degree</i>	60
	<i>Total for Degree Completion for BAS in Business Technology</i>	120

EXHIBIT B (*Gen. Ed. Requirements)

Category	Program Area	Courses
Category I (CAT I)	Communication (6 credits) General Education Code: C1	<u>WRIT 101</u> AND <u>COMX 111</u> OR <u>COMX 115</u> OR <u>WRIT 350</u>
Category II (CAT II)	Mathematics General Education Code: C2	M 105, <u>M 121</u> , <u>M 145</u> , <u>M 162</u> , <u>M 171</u> , <u>STAT 216</u> , <u>STAT 217</u>
Category III (CAT III) Students must take one science course that includes a lab. See course description to verify this requirement.	Natural Sciences (6 credits) General Education Code: C3 and C3L	<u>BIOB 101</u> , <u>BIOB 160</u> , <u>BIOE 110</u> , <u>BIOH 104</u> , <u>BIOH 201</u> , <u>BIOM 250</u> , <u>BIOO 220</u> , <u>CHMY 121</u> , <u>CHMY 141</u> , <u>ENSC 245</u> , <u>GEO 101</u> , <u>GEO 314</u> , <u>GPHY 111</u> , <u>PHSX 105</u> , <u>PHSX 205</u> , TSCI 304
Category IV (CAT IV)	Social Sciences/History (6 credits) General Education Code: C4 and C5	CMSV 101, <u>ECNS 201</u> , <u>ECNS 202</u> , <u>HSTA 101</u> , <u>HSTA 102</u> , <u>HSTR 101</u> , <u>HSTR 102</u> , <u>HSTA 255</u> , <u>PSCI 210</u> , <u>PSYX 100</u> , <u>SOCI 101</u> , <u>SOSC 201</u>
Category V (CAT V)	Cultural Diversity (3 credits) General Education Code: C6	<u>BGEN 360</u> , NASL 120, <u>NASX 105</u> , <u>NASX 304</u> , <u>NASX 232</u> , <u>NASX 310</u> , <u>NASX 235</u> , <u>NASX 340</u> , NASL 331, <u>NASX 450</u> , <u>NRSG 331</u> , SPCH 245, <u>SPNS 101</u>
Category VI (CAT VI) It is recommended that baccalaureate candidates complete at least one course in each sub category, for a total of 6 credits.	Humanities Appreciation/ Creative Arts (6 credits) General Education Code: C7 and C8	<u>ARTH 160</u> , <u>ARTH 330</u> , <u>ARTH 340</u> <u>LSH 201</u> , <u>LIT 110</u> , <u>LIT 210</u> , <u>LIT 211</u> , <u>LIT 223</u> , <u>LIT 224</u> , <u>LIT 230</u> , <u>LIT 309</u> , <u>LIT 327</u> , <u>LIT 363</u> , <u>LIT 382</u> , <u>MUSI 201</u> , <u>PHIL 200</u> , <u>PHIL 210</u> <u>ARTZ 105</u> , <u>ARTZ 106</u> , <u>ARTZ 231</u> , <u>ARTZ 284</u> , <u>ARTZ 363</u> , <u>CRWR 340</u> , <u>MUSI 103</u> , <u>THTR 105</u>
Category VII (CAT VII)	Technology (3 credits) General Education Code: C9	<u>AOT 301</u> , <u>CAPP 120</u> , <u>CAPP 151</u> , <u>EDU 370</u> , <u>IT 100</u>
Gen Ed Core Classes		

- Refer to the current MSUN transfer equivalency guide:
 - https://atlas.montana.edu:9002/pls/hvagent/hwzkxfer.p_selstate.
- Or contact the MSUN Advising Center for general education equivalencies.

EXHIBIT C (Overview of Equivalencies)

MSUN Program Requirements		Dawson Community College Equivalencies	
Transfer AAS from Dawson Community College	60	Transfer AAS from Dawson Community College	60
<i>Cost Management Accounting</i>	3	Taken at MSUN	3
<i>Management and Organization</i>	3	Taken at MSUN	3
<i>Human Resources Management</i>	3	Taken at MSUN	3
<i>Principles of Marketing</i>	3	Taken at MSUN	3
<i>Operations Management</i>	3	Taken at MSUN	3
<i>Business Finance</i>	3	Taken at MSUN	3
<i>Business Communications</i>	3	Taken at MSUN	3
<i>Contemporary Issues in Business Ethics</i>	3	Taken at MSUN	3
<i>Management Information Systems</i>	3	Taken at MSUN	3
<i>Project Management</i>	3	Taken at MSUN	3
<i>Cooperative Education</i>	3	Taken at MSUN	3
<i>Elective</i>	3	Taken at MSUN	3
<i>If classes are completed as part of the transferred AAS Degree that meet course objectives from any courses listed above, other upper level courses may be substituted in their place. This will be upon faculty approval.</i>			
Program General Education Requirements			
<i>See Exhibit B for eligible courses</i>			
<i>Cat I – Communications (6 credits)</i> <i>WRIT 101 AND COMX 111 OR COMX 115 OR WRIT 350</i>		<i>Cat I – Communications (6 credits)</i> <i>WRIT 101 AND COMX 111 OR COMX 115 OR WRIT 201</i>	
<i>Cat II – Mathematics (3 credits)</i>		<i>Cat II Fine Arts & Humanities (6 credits)</i>	
<i>Cat III – Natural Sciences (6 credits)</i>		<i>Cat III – Social Sciences/History (6 credits)</i>	
<i>Cat IV – Social Sciences/History (6 credits)</i>		<i>Cat IV – Natural Sciences (7 credits, one lab course)</i>	
<i>Cat V – Cultural Diversity (3 credits)</i>		<i>Cat V – Math (3 credits math)</i>	
<i>Cat VI – Fine Arts/Humanities (6 credits)</i>		<i>Cat VI – Multicultural/Global Perspective (3 credits)</i>	
<i>Cat VII – Technology (3 credits)</i>		<i>N/A but some courses required by MSUN may be available at DCC</i>	

ARTICULATION AGREEMENT APPROVAL COVER SHEET

Participating Institution(s) **Dawson Community College
Associate of Applied Science Degrees**

Articulated Program: **Business Technology**

Degree/Credential: **BACHELOR OF APPLIED SCIENCE**

Effective Dates: Start: Fall Semester 2020 Review: Fall 2022

Agreement Renewal/Revised

The undersigned have read and concur with the applicable policies and procedures for the attached articulation agreement.

MSU – Northern

Dawson Community College

Kris Bruckerhoff, Business Instructor

Dr. Shamani Shikwambi, Dean of Academics

Steven Don, Chair, COTS

Virginia Boysun, Registrar

Dr. David Krueger, Dean, COTS

Chief Academic Officer

Alisha Schroeder, Registrar

Dr. Scott Mickelsen, President

Dr. Neil Moisey, Provost