

# **DCC BOARD OF TRUSTEES**

## **MEETING MINUTES**

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Meeting Date: March 30, 2020

Meeting Venue: Video Conference

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College  
Board of Trustees Meeting  
March 30, 2020

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Chad Knudson, Chairman

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Darla Handran, Vice Chairman

### Attendance

Name	Title/Organization	Present
Chad Knudson	Chair	Yes
Darla Handran	Vice Chair	Yes
Dr. Spencer Johnson	Trustee	Yes
Cindy Larsen	Trustee	Yes
Rich Rowe	Trustee	Yes
Mary Ann Vester	Trustee	Yes
Mike Wilondek	Trustee	Yes
Dr. Scott Mickelsen	President	Yes
Traci Masau	VP – Academic and Student Affairs	Yes
Leslie Weldon	VP – Advancement and Human Resources	Yes
Jennifer King	Director – Business Operations	Yes
Randi Johnson	Assistant to the President	Yes
<b>Community Members</b>		
Suela Cela	DCC	Yes
Dennis Harp	DCC	Yes
Camryn Huston	ASB President	Yes
Jon Langlois	DCC	Yes
Joe Peterson	DCC	Yes
Katy Peterson	DCC	Yes
Marc Roe	DCC	Yes
Dr. Shamani Shikwambi	DCC	Yes
Rick SyWassink	DCC	Yes
Todd Thompson	DCC	Yes

**Dawson Community College Board of Trustees**  
**Minutes of the Regular Board Meeting**  
**Monday, March 30, 2020–5:30 p.m.**  
**Recorded by Randi Johnson**

The meeting, held via an online meeting platform and streamed live on DCC's Facebook page, was called to order by Chair Knudson at 5:35 p.m.

**Correspondence**

- There was no correspondence.

**Minutes**

- Vice Chair Handran/Trustee Wilondek moved/seconded to approve the minutes of the regular meeting held on February 24, 2020. There was no discussion. The vote was taken by roll call.
  - **Motion carried unanimously.**

**Reports:**

President

The report stands as submitted. President Mickelsen noted that many employees have transitioned to working remotely. Approximately 37 students remain in housing. The installation of the walk-in cooler/freezer is complete and the unit fully stocked with food. The financial impact to the College is being closely monitored and more information about funding relief is expected soon. The President expressed his appreciation to faculty and staff for their hard work and dedicated service to students during the pandemic.

Key Performance Indicators

Ms. Suela Cela presented the KPI Report and reviewed the data which provides a picture of how we compare to peer institutions and national benchmarks.

Finance Committee

Chair Knudson reviewed the minutes of the last meeting. Discussion followed regarding the federal stimulus package and the 2021 legislative session as well as the funding formula. Further discussion regarded requests for refunds for housing and meal plans. Chair Knudson stated the Board may need to call a special board meeting to discuss refunds and graduation ceremonies.

The Committee has reviewed the proposed tuition schedule and recommends that the Board approve the baseline increase of \$2 per credit.

The vouchers list was reviewed.

HR Committee

Trustee Larsen reviewed the minutes of the last meeting and the HR Report. Discussion followed.

### Policy Committee

Trustee Rowe reviewed the minutes of the last meeting. Discussion followed.

### Faculty Presentation

Mr. Rick SyWassink discussed the Montana Law Enforcement Academy and other law enforcement education opportunities. Vice President Masau noted efforts to streamline the CJLE program for better recruiting and will provide more information in April.

Chairman Knudson called for public comment. There was none.

### **Consent Items**

- Vice Chair Handran/Trustee Johnson moved/seconded to approve the Vouchers List as presented. The Chair held a roll call vote.
  - **Motion carried unanimously.**
- Trustees Wilondek/Vester moved/seconded to approve the HR Report as presented. The Chair held a roll call vote.
  - **Motion carried unanimously.**

### **New Business**

#### Approve Tuition Rates

Ms. King reviewed the proposed 2020-2021 tuition schedule and noted that the rates were presented to, and approved by, the student body. The students also reviewed the fees schedule and approved fee increases; however, the students did not approve the student success fee. ASB President Camryn Huston noted that ASB officers saw benefit from the fee, but the student body voted differently. Discussion followed.

- Vice Chair Handran/Trustee Johnson moved/seconded to accept the tuition and fee increases as presented. There was no further discussion. The Chair held a roll call vote.
  - **Motion carried unanimously.**

### **Open Forum for Public Input**

- Chairman Knudson called for public input. Trustee Rowe thanked the President for keeping everyone informed as the pandemic unfolds. The work of faculty and staff has not gone unnoticed. Chair Knudson agreed. Trustee Vester congratulated Katy Peterson on her position at the College.

**The meeting adjourned at 6:35 p.m.**