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**Dawson Community College (DCC) –a Plasma Table for Dawson Community College RFP
(Submission deadline is 5:00 pm on October 18, 2023)**

Overview and Background:

Dawson Community College is located in the eastern border of Montana, approximately 36 miles from the Montana and North Dakota borders. The college was established in 1940; it is a dynamic institution of more than 400 students. The main campus is approximately 350 acres, sits adjacent to Makoshika State Park, hosts a disc-golf course, and has many amenities for its students and community members.

Project Goals:

DCC is seeking competitive, formal bids in order to purchase one new CNC Plasma Table for DCC for our Welding Technology program.

Scope of Work:

- Provide a proposal for one new CNC Plasma Table that will meet the minimum requirements listed on the next section of this RFP.
 - The intentions of the college are to purchase one new unit.
- Ensure the Plasma Table is delivered to DCC and functioning properly.

Minimum Requirements for Plasma Table:

Must include all of these capabilities:

- LCD Display
- Program Memory
- Pre-Set Controls
- USB Port
- 5x10 Cutting Area
- 80 Amp Plasma (3/4" cut capacity)
- 140 Gallons Water Capacity
- Water Table Fume Extraction
- CNC Controller and CAD Software (please list if there is a subscription cost for this)
- Warranty
- Holds a minimum weight of 2,000 lbs
- 3 Stepper motors
- Spring loaded Rack and Pinion Drive System

This institution is an equal opportunity provider

- Easy-to-use User Interface
- Onboard DXF CAM Importer with Irregular Part Nesting
- Onboard Popular Shape Library
- Safety System Supporting Emergency Stop Switch, Extended to External Peripherals
- External Drive Power on Switch

Option Training

- Please provide an overview of optional training opportunities, which includes the price and aspects of the training.

General Information:

- DCC is open to vendor recommendations regarding the make and model of the new Plasma Table.
- DCC is planning to purchase one Table.
- The issuing office is the sole point of contact for the provisions of this RFP and the resulting proposal.
- Any questions can be directed to Doug Buscho at dbuscho@dawson.edu and/or (406) 359-9284.
- The RFP will be posted on DCC's website, <https://www.dawson.edu/>, and can be downloaded from there directly as of 12:00 p.m., October 4, 2023.

Project Timeline:

The Plasma Table proposed **MUST** be delivered to DCC on or before November 10, 2023. If you are not able to meet or exceed this deadline, please provide a timeline that you are able to accommodate.

Submission of Proposals:

Respondents to this RFP must submit their proposal – by hand or email – no later than 5:00 pm, October 18, 2023, to Becky Smith, Dean of Finance and Operations bsmith@dawson.edu located in the Main Hall on the DCC Campus office 119. *The proposals will be opened by the Dean of Finance and Operations.

Anticipated Selection Schedule:

All submitted proposals will be reviewed and evaluated after 5:00 pm on October 18, 2023. The selected vendor will be notified by 12:00 pm (noon) on October 20, 2023.

Elements of Proposal:

A submission should, at a minimum, include the following elements:

1. Manufacturer and model of Plasma Table being proposed.
2. A detailed Specification Sheet for the Plasma Table being proposed.
3. Ensure the Plasma Table is listed as separate items on the RFP and not combined.
4. Please disclose the Manufacture Suggested Retail Price (MSRP), if applicable.
5. The individual price of our preferences/options as separate items.
6. Specific warranty details for the Plasma Table being proposed.
7. Document any related fees or processing fees.
8. Document any delivery fees to have the Plasma Table delivered to DCC.
9. Timeframe to secure and deliver the Plasma Table.

Mandatory Disclosures:

Tax Exempt:

Dawson Community College (DCC) is a tax-exempt entity. All bids should reflect no sales tax included in the final submission.

Exclusions:

If any exclusions exist as a part of this proposal, vendors must clearly define them in a section labeled *exclusions*.

Sub-Contracted Work (if applicable):

If any of the scopes of the project will be outsourced to a third party, the vendor name and work to be completed must be included in the proposal. DCC reserves the right to request a different sub-contracted company.

Proof of General Liability Insurance:

Each vendor must include proof of current general liability insurance as a part of the proposal. The policy coverage should have a minimum of \$1,000,000 aggregate coverage.

Performance Bond (if applicable):

Pursuant to DCC institutional policies, all construction-related projects greater than \$100,000 will require the vendor to purchase and provide proof of a performance bond for the entire project.

RFP Questions (if applicable):

Vendors should only direct inquiries and questions to the following individual(s) at DCC. Any communication received by anyone else at DCC, should not be included in the proposal.

Point(s) of Contact:

- Doug Buscho, or contact him directly at (406) 359-9284.
- Becky Smith, bsmith@dawson.edu, or contact her directly at (406) 377-9489.

Statement of Disclosure:

The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college.