



DAWSON COMMUNITY COLLEGE

REQUEST FOR PROPOSALS

SIDING INSTALLATION – ULLMAN CENTER

Proposal Due Date: MAY 13, 2020 (5:00 p.m. MDT)

Contact: Jennifer M. King
Director of Business Operations
Dawson Community College
P.O. Box 421
300 College Drive
Glendive, MT 59330
Phone: (406) 377-9458
jking@dawson.edu

Solicitation Number: # 01-2020

Executive Summary

Dawson Community College (“DCC”) is issuing this Request for Proposals (“RFP”) to engage contractors (individually the “Contractor” or “Proposer”, collectively the “Contractors” or “Proposers”) to provide interested Contractors with sufficient information to enable them to prepare and submit proposals for consideration for the installation of siding of approximately 8,730 square feet on the Ullman Center. In general, the scope of work includes securing metal siding to the south, east, and west walls of the Ullman Center, and other miscellaneous work as deemed reasonable by the siding expert as well as but not limited to the furnishing of all labor, equipment and materials necessary for the complete installation of the metal siding. The work required under this contract is more fully described in Part B of this RFP.

A.1 Award

In awarding the work, DCC will base the decision on the highest score received by the Proposer based on the evaluation score mentioned in this RFP and in compliance with all applicable requirements as stated in Title 18 “Public Contracts” in the Montana Code Annotated 2019.

A.2 Form of Contract

The Form of Contract will be issued by addendum. Proposers should carefully review the Form of Contract when submitting their proposal. To the extent there are any inconsistencies between this RFP and the Form of Contract, the Form of Contract shall prevail. Proposers are further advised that they are required to submit their proposal premised upon entering into a contract that is substantially similar to the Form of Contract and that any proposed changes to the Form of Contract must be clearly identified and described in their proposal. A proposal that fails to specifically identify and describe the requested changes shall be deemed non-responsive.

A.3 Selection Criteria

The following evaluation criteria will be used:

Cost.....45%

Total cost of proposal.

Experience15%

The previous experience of the contractor in performing similar jobs. Examples of previous work performed.

Reliability.....10%

A description of any safety programs implemented by the contractor.

Expertise of Personnel10%

The working history of employees working for the contractor.

Project Management Plan10%

Documentation of work that will be performed.

Financial Stability of Proposer10%

This is a financial analysis.

A.4 Procurement Schedule

The schedule for this procurement is as follows:

- Issue RFP - April 19, 2020
- Last Day for Questions/Clarifications - April 30, 2020
- Proposal Due - May 13, 2020 5:00 p.m. MDT
- Bid Opening - May 14, 2020 10:00 a.m. (Finance Committee)
- Notice of Decision - May 29, 2020

A.5 Attachments

Attachment A - Formal Proposal

Attachment B - Disclosure Statement

SECTION B

SCOPE OF WORK

B.1 Scope of Work

The work shall include the furnishing of all supervision, labor, materials, and services required to make the necessary improvements. Along with the addition of siding, the Contractors shall be required to demolish and remove existing materials and dispose of all waste material. Repairs shall be billed on an agreed upon hourly rate and percent mark-up on materials. Work to be performed under this contract will include, but is not limited to, the following improvements:

- | | | |
|---|-------------------------------|---------------------------------------|
| 1. Installation of New Insulation Board | 3. Trim & Flashings as Needed | 5. Replace Skylight at Front Entrance |
| 2. Installation of Steel Siding | 4. Caulking as Needed | |

Other Services may include:

- | | |
|------------------|----------------------|
| 1. Waterproofing | 2. Minor restoration |
|------------------|----------------------|

B.2 General

- a. The installation of the siding shall be in accordance with the manufacturer's published instructions.
- b. The contract shall include all labor, materials and incidentals necessary to complete the work in a neat and acceptable manner—weather-tight in every respect—including, but not limited to, the following:

Removal and disposal of the existing materials removed during construction and all defective siding incidentals.

B.3 Qualified Personnel

The Contractor will be required to provide personnel who have adequate experience and training in steel siding installation.

B.4 Work Procedures

The Contractor will be required to provide the supervision, labor, materials and equipment necessary to perform the services required under its contract. In performing the required activities, the Contractor shall comply with the following procedures:

- a) Provide certified/licensed workers to perform metal roof repairs and upkeep services and adequate on site supervision during the duration of the contract. The Contractor may be required to provide documented evidence of certification/licensure for any contractor personnel assigned to perform work under this contract.
- b) The Contractor is responsible for safety and security precautions during the project to minimize risk of injury or theft. Reasonable access to parking, materials storage, restrooms, temporary power, and water will be provided onsite by DCC.

- c) The contractor shall not interfere with the normal operation of DCC or the work of any other contractors working therein. Work shall be scheduled in such a manner as to minimize disruption of ongoing work and activities.
- d) The Contractors shall notify the Director of Business Operations of any conditions that potentially may cause the siding to relapse into a defective condition if preventive maintenance is not performed.
- e) Use non-hazardous materials that meet the requirements established by OSHA and/or other Federal and State agencies or obtain prior approval to use substitute materials. Any hazardous material that must be incorporated into contractor's work shall be approved for use prior to being brought onto the worksite. Each Contractor shall provide MSDS Sheets for all materials used on site, whenever applicable.
- f) Provide all equipment necessary to complete assigned work activity. Contractors shall be responsible for safeguarding their own materials, tools, and equipment. DCC shall not assume any responsibility for vandalism and/or theft of materials, tools and/or equipment.
- g) The Contractors must obtain written consent from DCC before utilizing the services of any subcontractor(s). If use of a subcontractor is approved by the DCC, all work must be coordinated with the Director of Business Operations. **Please submit the names and business addresses of each subcontractor proposed to perform work under the contract and list the type of the work which will be done by each subcontractor. If approved by DCC, the Contractor shall not substitute any person as subcontractor in place of the subcontractor designated in the original list of subcontractors, without the express written permission of DCC.**
- h) All completed work shall be subject to inspection by one or more representatives of Dawson Community College. Service area must be restored to the condition that existed prior to the start of the work with emphasis on any special finish damage that may have occurred during the work. All work performed under this contract shall be in strict accordance with all federal and local codes, ordinances, rules, and regulations of all public administrative authorities having jurisdiction over the work. **Any work that is found to not be in compliance with Federal, District, Local Safety/Fire codes, and/or the latest edition of the National Roofing Contractors Association Handbook shall be corrected at the Contractor's expense.**
- i) The Contractors shall be responsible for the proper and safe removal and disposal of all debris and materials generated as part of the capital improvement.

B.5 Final Requirements

- a) Any work for the addition of the siding for the Ullman Center can start only after **JULY 1, 2020** at the end of the academic semester and should be completed by **AUGUST 15, 2020**.

- b) Protect all surfaces against damage. Upon completion, clean all adjacent surfaces soiled by the work.
- c) These are occupied buildings--exercise extreme care. Provide all barricades necessary to protect the occupants during the construction activities.
- d) At the end of each working day, remove all portable tools, etc., which may constitute a potential hazard to the tenants, or an attractive nuisance. Upon completion of the work, remove all remaining debris, barricades, tools, and equipment from the site.
- e) Make all repairs to landscaping and building improvements damaged in the performance of the work being performed, including but not limited to: repairs or replacement of sod, trees, concrete, paving, building surfaces, incidentals or equipment attached to or detached from project. Use of plywood sheets and wood planking to prevent rutting of lawn is highly recommended.
- f) Base bid is to include the contractor's performance of an inspection of the current state of the structure, the issuance of a written report of his/her findings, and related recommendations, eighteen (18) months following acceptance of the completed installation by Dawson Community College.
- g) The Contractor is responsible for any required Manufacturer Representative Inspections to complete and finalize the warranty process. Final payment is contingent upon the College's receipt of all executed warranty documents.

SECTION C EVALUATION AND AWARD CRITERIA

C.1 Evaluation Process

Dawson Community College shall evaluate submissions and any best and final offers in accordance with the provisions of Title 18 "Public Contracts", Chapter 1 "Public Contracts Generally" as precisely and clearly expressed under Montana Code Annotated 2019.

C.2 Evaluation Committee

Each submission shall be evaluated in accordance with this Section D by an Evaluation Committee. The Evaluation Committee shall prepare a written report summarizing its findings. Based on the information submitted by the Proposers in response to this RFP and the report prepared by the Evaluation Committee, Dawson Community College shall select the Proposer(s) whose submissions are determined by the Evaluation Committee to be the most advantageous to the Department.

C.3 Proposal Evaluation

Each proposal will be scored on a scale of 1 to 100 points. The contract will be awarded to the contractor with the highest evaluated score

C.3.1 Cost

Proposers will be required to bid for the project by providing a detailed estimate of labor, materials, and equipment that will be used in completing the siding installation on the Ullman Center. This element of the evaluation is worth up to forty-five (45) points.

C.3.2 Experience

Dawson Community College desires to engage a contractor with the experience necessary to realize the objectives set forth in Section B of this RFP. Proposers will be evaluated based on their demonstrated experience in: (i) siding installation; (ii) working in occupied school, recreation and other municipal facilities; and (iii) knowledge of the local regulatory agencies and Code Officials. If the Proposer is a team or joint venture of multiple companies, the Evaluation Panel will consider the experience of each member of the team or joint venture in light of their role in the proposed team or joint venture. This element of the evaluation will be worth up to fifteen (15) points.

C.3.3 Reliability

Proposers will be required to provide safety measures to protect the buildings they will be working on as well as employees and personnel. This element of the evaluation is worth up to ten (10) points.

C.3.4 Expertise of Personnel

The Proposers personnel should have the necessary experience and licenses to perform the required work. At a minimum, we ask that you include a resume for the project manager who will be assigned to this project and the individual who will oversee the work in the field. These individuals must have experience in siding installation and other similar projects. This element of the evaluation will be worth up to ten (10) points.

C.3.5 Project Management Plan

Proposers are required to submit a Project Management Plan. The Project Management Plan should clearly explain how the contractor intends to manage and implement the Project. It should demonstrate a knowledge of the process and impediments that must be overcome and ensure that sufficient staffing will be provided. This element of the evaluation is worth up to fifteen (10) points.

C.3.6 Financial Stability of Proposer

Proposer will provide:

- a. A copy of its most current quarterly financial statements and audited annual financial statements.

- b. Any details of all past or pending litigation or claims filed against Proposer that would affect its performance (if any).
- c. Proof that the Proposer is not currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity.
- d. A customer reference list of no less than five (5) organizations, preferably state agencies, with whom Proposer currently has contracts with and/or has previously (within the past five years) provided roofing repair and/or maintenance services, preferably metal roofing. Proposer shall include in its customer reference list the customer's company name, contact person, telephone number, project description, length of business relationship, and background of services provided by Proposer.
- e. A listing of credit references, including at least (3) three suppliers with whom the Proposer regularly deals with.

This element of the evaluation is worth ten (10) points.

SECTION D PROPOSAL ORGANIZATION AND SUBMISSION

This section outlines specific information necessary for the proper organization and manner in which Proposers' Proposals should be proffered. References are made to other sections in this RFP for further explanation.

D.1 Submission Identification

Submissions shall be proffered in an original and 2 copies. The Proposer's submission shall be placed in a sealed envelope conspicuously marked: "Request for Proposal – Siding Installation of Ullman Center"

D.2 Delivery or Mailing of Submissions

Submissions should be delivered or mailed to:

Dawson Community College
Attn: Jennifer King
P.O. Box 421
300 College Drive
Glendive, MT 59330

D.3 Date and Time for Receiving Submissions

Submissions shall be received no later than **5:00 p.m. MDT**, on **May 13, 2020**. The Proposer assumes the sole responsibility for timely delivery of its Submission, regardless of the method of delivery.

D.4 Submission Size, Organization and Proposer Qualifications

All submissions shall be submitted on 8-1/2" x 11" paper and typewritten. Telephonic, telegraphic, and facsimile submissions shall not be accepted. Dawson Community College is interested in a qualitative approach to presentation material. Brief, clear and concise material is more desirable than quantity. The submission shall be organized as follows:

D.4.1 Bid Form

Each Proposer shall submit a bid form substantially in the form of **Attachment A**. Material deviations, in the opinion of DCC, from the bid form shall be sufficient to render the proposal non-responsive.

D.4.2 Disclosure Form

Each Proposer shall submit a Disclosure Statement substantially in the form of **Attachment B**.

D.4.3 General Team Information and Firm(s) Data

Each Proposer should provide the following information for the contractor and each of its sub-contractors (if applicable).

- A. Name(s), address(es), and role(s) of each firm (including all sub-contractors)
- B. Firm profile(s), including:
 - i. Age
 - ii. Firm history(ies)
 - iii. Firm size(s)
 - iv. Areas of specialty/concentration
 - v. Provide a list of any contract held by the Proposer where the contract was terminated (either for default or convenience). This list should also identify any contracts that resulted in litigation or arbitration between the Owner and the Proposer. If the Proposer has multiple offices, only contracts held by the office submitting this proposal need be listed.
- C. Description of the team organization and personal qualifications of key staff, including:
 - i. Identification of the single point of contact for the Project Manager.
 - ii. Organizational chart illustrating reporting lines and names and titles for key participants proposed by the team.
 - iii. Resumes for each key participant on the team, including definition of that person's role, and relevant project experience.

D.4.4 Project Management Plan

Each Proposer should submit a Project Management Plan that addresses the issues set forth in Section C.3.5 of this RFP.

D.4.5 Cost Information

The Proposer should submit a detailed cost estimate of all the work that will be performed.

SECTION E

BIDDING PROCEDURES

E.1 Contact Person

For information regarding this RFP please contact:

Jennifer King
Director of Business Operations
Dawson Community College
P.O. Box 421
300 College Drive
Glendive, MT 59330
Phone: (406) 377-9458

Todd Thompson
Physical Plant Director
Dawson Community College
P.O. Box 421
300 College Drive
Glendive, MT 59330
Phone: (406) 939-2154

E.2 Explanation to Prospective Proposers

Each Proposer should carefully examine this Request for Proposals and thoroughly familiarize itself with all requirements prior to proffering a submission. Should an Proposer find discrepancies or ambiguities in the RFP or otherwise desire an explanation or interpretation of the RFP, it must submit a request for interpretation or correction in writing. Any information given to an Proposer concerning the solicitation shall be furnished promptly to all other Proposers as an amendment or addendum to this RFP if in the sole discretion of Dawson Community College that information is necessary in proffering submissions or if the lack of it would be prejudicial to any other prospective Proposers. Oral explanations or instructions given before the award of the contract shall not be binding. Requests should be directed to Jennifer King or Todd Thompson at the address listed in Section E.1 no later than the close of business day on **May 13, 2020**. The person making the request shall be responsible for prompt delivery

E.3 Retention of Submissions

All submissions shall be retained by Dawson Community College and therefore shall not be returned to the Proposers. With the exception of proprietary financial information, the submissions shall become the property of the DCC and DCC shall have the right to distribute or use such information as it determines.

E.4 Rejection of Submissions

The Dawson Community College Board of Trustees reserves the right to reject any and all bids, or to waive any informalities, irregularities or technicalities of any proposal, should it deem to be in the best interest of the College to do so. The contract will be awarded, if at all, to the lowest responsible bidder meeting RFP specifications as determined by the Dawson Community College Board of Trustees. Bid should be submitted on the premise that the College intends to contract as a single unit, and that the proposal must be acceptable to the Board. While the financial responsibility of the bidder is a significant concern, the Board is equally concerned with the proven ability of the bidder to satisfactorily perform so that the service will be provided in accordance with proposed contract documents.

After determining that the proposal satisfies the mandatory requirements stated in the Request for Proposal, the comparative assessment of the relative benefits and deficiencies of the proposal in relationship to the published evaluation criteria shall be made by using subjective judgment. The award of a contract resulting from this Request for Proposal shall be based on the lowest responsible bid and best proposal received in accordance with the evaluation criteria stated in Section C of this RFP.

E.5 Hold Harmless Clause

The Contractor agrees to indemnify, hold harmless, and defend Dawson Community College, the Board of Trustees, and all administrators, employees, agents, or servants of the College, against all suits, actions, legal proceedings, claims and demands, and against all damages, loss, costs, expenses and attorney's fees, in any manner, caused by, arising from, incidental to, connected with or growing out of the operation of this contract.

SECTION F

INSURANCE REQUIREMENTS

F.1 Required Insurance

The Contractor will be required to maintain the following types of insurance throughout the life of the contract. The Contractors shall be responsible for the payment of all costs associated with the required insurance, including any and all premiums and, in the case of a claim, any applicable deductible

F.1.1 Commercial general public liability insurance (“Liability Insurance”) against liability for bodily injury and death and property damage, such Liability Insurance to be in an amount not less than One Million Dollars (\$1,000,000) for liability for bodily injury, death and property damage arising from any one occurrence and One Million Dollars (\$1,000,000) from the aggregate of all occurrences within each policy year. The policy should include completed operations coverage.

F.1.2 Workers’ compensation and Employers Liability coverage providing statutory benefits for all persons employed by each Contractor, or its contractors and subcontractors at or in connection with the Work.

F.1.3 Automobile Liability, including Hired and Non-Owned Auto Liability in the amount of at least One Million Dollars (\$1,000,000) for each occurrence for bodily injury and property damage.

SECTION G

REQUIRED SECURITY FOR BID

G.1 Advertisement for bid to specify required security

If the bidder is awarded the contract, the bidder will, within the time required as stated in the advertisement or solicitation, enter into a formal contract and give a good and sufficient bond to secure the performance of the terms and conditions of the contract. If a bond is not provided, the bidder shall pay the public authority the difference in money between the amount of the bid of the bidder and the amount for which the public authority legally contracts with another party to perform the work or supply the property, commodities, or services, as the case may be, if the latter amount is in excess of the former.

G 1.1 Dawson Community College will require a 10% of the bid price as bid security as a reasonable and necessary provision to protect and indemnify Dawson Community College against the failure or refusal of the bidder to enter into the contract once the contract has been awarded to the contractor.

G 1.2 The bidder, Proposer, or tenderer shall accompany any bid with either:

- (i) Lawful money of the United States;
- (ii) A cashier's check, certified check, bank money order, or bank draft, in any case drawn and issued by a federally chartered or state-chartered bank insured by the federal deposit insurance corporation; or
- (iii) A bid bond, guaranty bond, or surety bond executed by a surety corporation authorized to do business in the state of Montana.
- (iv) The money or, in lieu of money, the bank instruments or bid bonds, financial guaranty bonds, or surety bonds must be payable directly to the Dawson Community College.

G1.3 The bid security must be signed by an individual authorized to submit the security by the corporation or other business entity on whose behalf the security is submitted.

G1.4 Any bid security provided by a bidder who is not awarded the contract shall be returned by mail to the bidder within **15 business days** after the contract is awarded publicly.

G.2 Forfeiture – bidder's liability – waiver

If in any instance the bids be accepted or a contract is awarded, any bidder whose bid is accepted and who shall thereafter refuse to enter into and execute the proposed contract, as stated in the covenant in the bid and herein, shall absolutely forfeit such moneys or bank instruments to the public authority concerned and become immediately liable on the bid bond but not in excess of the penal sum therein stated.

G.3 Right of Action on Security -- Notice

The contractor, bidder, or Proposer does not have any right of action on the security unless within ninety (90) days after the completion of the contract **with an acceptance of the work by the affirmative action of Dawson Community College's Director of Business Operations**. A notice in writing from the contractor, bidder or Proposer must be as follows:

"TO Dawson Community College":

NOTICE IS HEREBY GIVEN that the undersigned (here insert the name of the contractor, or person claiming to have furnished labor, materials, or provisions for the contract or work) has a claim in the sum of dollars (here insert the amount) against the security taken from (here insert the name of the principal and name of the person providing the security) for the work of (here insert a brief mention or description of the work concerning which the security was taken). (Here to be signed)"

G.3.1 The notice must be signed by the person or corporation making the claim or giving the notice. After being presented and filed, the notice is a public record open to inspection by any person.

**SECTION H TIME OF FINAL ACCEPTANCE AND FINAL PAYMENT ON
CONSTRUCTION CONTRACTS.**

H.1 Time of final acceptance and final payment on construction contracts -- interest.

Dawson Community College enters into a contract for the siding installation shall, unless otherwise provided by law or the contract and within ten (10) days after a request by the construction contractor for final acceptance, decide whether or not to make final acceptance. Within thirty (30) days after final acceptance by DCC, it shall make the final payment of the contract price specified in the contract to the other party to the contract.

H.1.1 The following definitions apply to this section:

- (a) "Final acceptance" means the DCC's acceptance of the construction of a building by the contractor upon certification by the architect, project engineer, or other representative of the government entity of final completion of the building.
- (b) "Final completion" means that the building has been completed in accordance with the terms and conditions of the contract documents.

Attachment A

[Contractor's Letterhead]

[Insert Date]

Dawson Community College
300 College Drive
Glendive, MT 59330

Attn: Jennifer King
Director of Business Operations

Reference: Request for Proposal – Siding Installation for Ullman Center

Dear Ms. King:

On behalf of [insert name of bidder] (the "Proposer"), I am pleased to submit this proposal in response to the Dawson Community College' ("DCC") Request for Proposals (the "RFP") to provide siding installation for Ullman Center. The Proposer has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Proposer, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the RFP. The Proposer's proposal is based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents. (Collectively, the proposal and the estimates of the cost of services provided are referred to as the "Proposer's Bid".)

The Proposer's Bid is as follows:

- A. *Include all necessary documentation as well as spreadsheets about the cost of labor, material and other services intended to be provided to DCC.*

The Proposer acknowledges and understands that the Rates set forth above are fixed, loaded rates to fully complete the work described in the RFP. It is understood that other than the cost of parts and materials, such rates will be the Proposer's sole compensation for work performed and includes adequate amounts to cover the Proposer's labor, field equipment, overhead, insurance and profit.

The Proposer's Bid is based on and subject to the following conditions:

1. The Proposer agrees to hold its proposal open for a period of at least sixty (60) days after the date of the bid.
2. Assuming the Proposer is selected by the Department and subject only to the changes requested in paragraph 5, the Proposer agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.

3. Both the Proposer and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Proposer to the terms of the Proposer's Bid. The Proposer further represents and warrants that no further action or approval must be obtained by the Proposer in order to authorize the terms of the Proposer's Bid.

4. The Proposer and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.

5. The Proposer's proposal is subject to the following requested changes to the Form of Contract: [INSERT REQUESTED CHANGES. PROPOSERS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE DAWSON COMMUNITY COLLEGE TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. PROPOSERS ARE FURTHER ADVISED THAT THE DAWSON COMMUNITY COLLEGE WILL CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]

6. This bid form and the Proposer's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE PROPOSER].

Sincerely,

By: _____
Title: _____
Name of Company: _____
Address: _____
Phone Number: _____

Attachment B

The Proposer and each of its principal team members, if any, must submit a statement that discloses any past or present business, familiar or personal relationship with any of the following individuals:

A. Dawson Community College Board of Trustees

Chad Knudson	Chair of the Board
Darla Handran	Vice Chair of the Board
Spencer Johnson	Board Member
Cindy Larsen	Board Member
Richard Rowe	Board Member
MaryAnn Vester	Board Member
Mike Wilondek	Board Member

Please identify any past or present business, familiar, or personal relationship in the space below. Use extra sheets if necessary.

This is to certify that, to the best of my knowledge and belief and after making reasonable inquiry, the above represents a full and accurate disclosure of any past or present business, familiar, or personal relationship with any of the individuals listed above. The undersigned acknowledges and understands that this Disclosure Statement is being submitted to the False Claims Act and that failure to disclose a material relationship(s) may constitute sufficient grounds to disqualify the Proposer.

PROPOSER:

Name: _____

Title: _____

Signature: _____

Date: _____