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***DCC BOARD OF TRUSTEES***  
**SPECIAL MEETING MINUTES**

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Meeting Date: August 29, 2022

Meeting Location: DCC Board Room

Approval: FINAL

Recorded By: Becca Klang

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**Attendance for August 29, 2022**

<b>Name</b>	<b>Title/Organization</b>	<b>Present</b>
Cindy Larsen	Chair	Yes
Chad Knudson	Vice Chair	Yes
Sarah Thorson	Trustee	Yes
Kathy Hoiland	Trustee	No
Mike Wilondek	Trustee	Yes
Sandy Johnson	Trustee	Yes
Gloria Garceau-Glaser	Trustee	Yes – Zoom
Justin Villmer	President	Yes
Becca Klang	Executive Assistant to the President	Yes
<b>Community Members</b>		
Jamie Crisifulli	Ranger Review	Yes

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Cindy Larsen, Chair

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Chad Knudson, Vice Chair

**Dawson Community College Board of Trustees**  
**Minutes of Special Board Meeting - Approval of Contract for Deed 500 Patt Ave**  
**Friday, August 29, 2022, at 5:30 pm**  
**Recorded by Becca Klang**

Present (in person except where noted):

Board: Chairwoman Cindy Larsen, Vice Chair Chad Knudson, Trustees: Mike Wilondek, Sarah Thorson, Gloria Garceau-Glaser (Zoom), Sandy Johnson

Absent: Trustee Kathy Hoiland

DCC: Justin Villmer – President

Public: Jamie Crisafulli– Ranger Review

Chairwoman Cindy Larsen called the Special Meeting to order at 5:32 PM for the purpose of reviewing the Contract for Deed on 500 Patt Ave.

**Introductions**

Introductions were made around the room.

**New Business:**

• **Contract for Deed 500 Patt Ave**

Chairwoman Larsen opened the meeting for discussion.

A question was asked regarding what would happen if a unit becomes available and if DCC will hold this for student housing needs first. President Villmer responded that DCC plans to hold for student needs with open units first.

There was an additional question asking if DCC planned to hire a property management company or work with management through DCC. President Villmer responded that DCC does not currently have a property manager lined up to manage the units utilized by non-DCC students but that is the plan for the future. The students and non-student tenants will have a phone number to call regarding maintenance needs on a 24-hour basis. The current non-DCC students did receive additional notifications on where to send their monthly rent payments. He assured the Board there is a reliable DCC team that will handle this.

Vice Chair Knudson/Trustee Wilondek moved/seconded to approve the contract for deed as presented between Jack and Diane Crockett and Dawson Community College.

Motion passed unanimously.

The paperwork will be signed Wednesday, August 31, 2022, to finalize this process.

**Open Forum for Public Input on Dawson Community College**

**Any Public comment:** None noted.

With no further business, the meeting adjourned at 5:40 PM.