

DCC BOARD OF TRUSTEES

MEETING MINUTES

Meeting Date: November 25, 2019

Meeting Location: Jane Carey Memorial Library

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College
 Board of Trustees Meeting
 November 25, 2019

Chad Knudson, Chairman

Darla Handran, Vice Chairman

Attendance

| Name | Title | Organization | Present |
|----------------------------------|--|--------------------------|----------------|
| Chad Knudson | Chairman | DCC Board of Trustees | Yes |
| Darla Handran | Vice Chairman | DCC Board of Trustees | Yes |
| Cindy Larsen | Trustee | DCC Board of Trustees | Yes |
| Rich Rowe | Trustee | DCC Board of Trustees | Yes |
| MaryAnn Vester | Trustee | DCC Board of Trustees | Yes |
| Mike Wilondek | Trustee | DCC Board of Trustees | Yes |
| Scott Mickelsen | President | Dawson Community College | Yes |
| Traci Masau | Vice President – Academic and Student Affairs | Dawson Community College | Yes |
| Leslie Weldon | Vice President – Advancement and Human Resources | Dawson Community College | Yes |
| Jennifer King | Director of Business Operations | Dawson Community College | Yes |
| Community Members Present | | | |
| Lillian Dixon | | DCC | |
| Dennis Harp | | DC Foundation | |
| Brendan Heidner | | Ranger Review | |
| Spencer Johnson | | Glendive | |
| Phil McClure | | DCC | |
| Joe Peterson | | DCC | |
| Mark Roe | | DCC | |
| Rick SyWassink | | DCC | |

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
Monday, November 25, 2019–5:30 p.m.
Recorded by Randi Johnson**

The meeting was called to order by Chair Knudson at 5:30 p.m.

Correspondence

- Dr. Spencer T. Johnson of Glendive submitted a letter expressing interest in the open trustee position.

Minutes

- Trustee Wilondek/Rowe moved/seconded to approve the minutes of the October 28, 2019 meeting. There was no discussion.
 - **Motion carried unanimously.**

Reports:

President

The report stands as submitted. Vice President Masau spoke about a partnership with the Montana Law Enforcement Academy to provide training for law enforcement personnel. Ms. Masau also spoke about the program center institute process designed to streamline the intent to plan process. President Mickelsen discussed the recent meeting of the HB 754 MUS 2-Year Commission. He noted that of the colleges in the study, DCC has the highest cost per student FTE and it is imperative that the College lowers that cost. Discussion followed. Additional discussion regarded the Building Use Agreement with the Lewistown School District. More information will be provided at the next Board meeting.

Program Assessment

The program assessment was reviewed. Discussion followed.

Finance Committee

Vice Chair Handran reviewed the minutes of the last meeting and noted that Cody Sevier of Edward Jones again recommends changing the investment portfolio to increase international investments. Chair Knudson would like a legal opinion before any changes are made to the portfolio.

Mandatory student fees were reviewed. The College proposes an increase of \$1.50/credit to the Building Repairs and Maintenance fee and a new Student Success fee of \$2/credit. Discussion followed. More information will be provided at the next Board meeting.

The vouchers list was reviewed.

HR Committee

Minutes of the last meeting and the HR Report were reviewed. Discussion followed. Chair Knudson noted the list of open positions is the shortest he's seen in quite some time.

Policy Committee

Trustee Rowe reviewed the minutes of the last meeting. Discussion followed regarding changes to Board Policies 2-3 and 5-0. The policies will go back to Committee for further review.

Faculty/Staff Presentations

Ms. Lillian Dixon, full stack web development coordinator, discussed the Coding program and noted the students are involved in a community web-design project for the Chamber.

Mr. Joe Peterson, athletic director, provided information about the athletics department and discussed the Hall of Fame.

Chairman Knudson called for public comment. There was none.

Consent Items

- Vice Chair Handran/Trustee Vester moved/seconded to approve the Vouchers List and HR Report.
 - **Motion carried unanimously.**

New Business

Board Policy 5.0

- No motion was made. The policy was returned to committee for further review.

Trustee Appointment

- Trustees Rowe/Larsen moved/seconded to invite Spencer Johnson to join the Board.
 - **Motion carried unanimously.**
- The Oath of Office will be administered at the December meeting.

Committee Reassignments

Chair Knudson stated that committee assignments will be determined at the December meeting.

Open Forum for Public Input

- Chairman Knudson called for public input. There was none.

The meeting adjourned at 6:30 p.m.