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***DCC BOARD OF TRUSTEES***  
**MEETING MINUTES**

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Meeting Date: June 28, 2021

Meeting Location: DCC Board Room

Approval: FINAL

Recorded By: Staci Rothamer

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**Attendance**

<b>Name</b>	<b>Title/Organization</b>	<b>Present</b>
Chad Knudson	Chair	Yes
Cindy Larsen	Vice Chair	Yes
Spencer Johnson	Trustee	Yes
Sarah Thorson	Trustee	Yes
Mike Wilondek	Trustee	Yes
Justin Beach	Financial Aid Director	Yes
Suela Cela	VP – Academic and Student Affairs	Yes-Phone
Doug Cherry	VP – Business and Finance	Yes
Kerry Hooks	Director of Housing Operations	Yes
Mike Hunter	Faculty	Yes
Erin Kaufman	Academic Coordinator	Yes
Romeo Lagmay	Coach/Sports Information Director	Yes
Tami Lagmay	Coach/Tutor	Yes
Jim LeProwse	Coach/Faculty	Yes
Sarah North Wolfe	DC Advising & Dual Enrollment	Yes
Joe Peterson	Coach/Athletic Director	Yes
Sean Repay	Coach	Yes
Staci Rothamer	DCC Assistant to the President	Yes
Leslie Weldon	VP – Advancement and Human Resources	Yes
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<b>Community Members</b>		
Stacy Aguirre	Community Member	Yes
Lynette LeProwse	Community Member	Yes

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Chad Knudson, Chair

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Cindy Larsen, Vice Chair

**Dawson Community College Board of Trustees**  
**Minutes of the Regular Board Meeting**  
**Monday, June 28, 2021 5:30 pm**  
**Recorded by Staci Rothamer**

**The meeting was called to order by Chair Knudson at 5:34 p.m. The Chair called for introductions.**

**Correspondence**

None.

Chair Knudson discussed cuts and stated that all cuts that were intended to be made, have been made. Also it had been asked what Phase 2 means and Chair Knudson stated that Phase 2 means next year or future years. In regards to future leadership, Chair Knudson stated that the Board is actively seeking counsel and advice on an external interim President for the next academic year. Stating that it may be this time next year before we are in possession of a permanent President.

**Minutes**

- Trustee Thorson/Trustee Johnson moved/seconded the motion to approve the minutes of the May 24, 2021 board meeting.

**Motion carried unanimously.**

**Reports**

**Finance Committee Meeting report by Chair Knudson**

- Nothing to report at this time

**HR Committee Meeting report by Vice Chair Larsen**

- In light of financial situation just clarifying that Gear Up was grant funded

**Policy Committee Report by Trustee Johnson**

- Students with Disabilities Policy was approved in January but is not on this month's agenda. Update will be including Staff to the policy. Other colleges' policies were reviewed and most include both students and staff on the same policy. This will be included in the July Board Meeting for approval.
- Committee will be standardizing policies based on a template presented to the committee members; this update will take place as current policies are updated or new policies are created and going forward.

**Chairman Knudson called for public comment. There was none.**

**Budget Update**

Doug Cherry provided an update stating that with the current cuts made, the college is about \$100k in the red still coming into this next fiscal year. With the recent cuts, DCC will remain soluble for quite some time; a significant move toward correcting the situation but not completely fixed yet. Chair Knudson asked for salary and benefit amounts versus operational budget number and discussion from Doug Cherry ensued. Lewistown was the most significant change; other reductions in the form of lay-offs and furloughs occurred.

President's operating budget was discussed and what comes out of that; travel, memberships, some donations; \$30k was cut from that budget.

Chair Knudson asked Doug Cherry how confident he is with where the budget stands currently and Doug stated 85-90% confident. He stated the budget won't go into effect until August and it could run \$100k in the red or \$100k in the black, difficult at this time to determine where it will be as things can break and need to repairs done or other issues may happen that would impact the budget.

Discussion ensued about travel amounts for sports and about the bus expenses.

Doug Cherry stated none of the positions cut were not due to performance.

Discussion ensued about the baseball budget with the increase of baseball students to 90 this year. Sean Repay spoke about the scholarships and how there are 65 walk-ons that are not receiving any type of scholarship funding and those that are receiving scholarship money it is not a lot. Jim LeProwse and Joe Peterson also spoke on scholarships for students. Joe Peterson also stated that all sports are at or above capacity this upcoming year. Sean Repay talked about how the coaches affect the students' lives daily. They do not just show up to coach them but are working with these students daily.

Furloughs were talked about and Doug Cherry clarified what exempt staff is as the furloughs will affect those – all the senior members of the team; director level – furloughs will only be done for 1 year then salaries will be back to normal. The changes do not completely fix the budget and there will be a Phase 2 which means budget changes, not layoffs. Mid-year budget changes can be done, but not wanted.

Housing concerns were discussed stating that some long-term decisions need to be addressed over the next year with community input. In the short-term, decisions have to be made soon with the increase of baseball players and more beds/housing is needed prior to August.

**Chairman Knudson called for public comment. There was none.**

### **Consent Items**

**Motion carried unanimously.**

- Vice Chair Larson /Trustee Johnson moved/seconded the motion for the Vouchers List and HR Report.

### **New Business**

## **Housing Solutions**

- Doug Cherry stated that with the influx of students there is a concern but there will be beds and rooms and the college will accommodate all students coming in
- Trustee Thorson stated that a strategic plan for the college should be looked at looking at where the vision is for the college. Doug Cherry stated that there is one and when he looked it over it has been done very well and it is very specific but he thinks it should wait to be worked on and completed when the full-time President is in place.
- Vice Chair Larsen asked how many beds and rooms would be needed if the dorms continued with 4 students per room and stated that the college can only rent apartments for so long and rates are low currently for buying another facility; 73 more beds/18 apartments would be needed with 4 students per apartment. Doug Cherry stated that the college needs to consider 6 per dorm room for the time being as August is the deadline.
- Discussion on options for housing were had; solution won't be figured out today but needs to be figured out soon before students come in August.

## **Chairman Knudson called for public comment.**

Coach Romeo asked about external candidate for President and how that process will work. Chairman Knudson explained that it will be an external interim President for about a year until the President is hired and in their role.

Coach Romeo also discussed the housing situation stating if more than 4 per dorm room, that parents are going to be disgruntled as in the past when there were 5 to one room. He stated that the coaches are the ones that take the heat from the family. If 6 students per room is the decision, how do you separate out the desks as there are only 4 and closet space? Coach Repay stated that he has already had parents/students calling and asking about the housing situation.

Stacy Aguirre commented about Trustee Thorson's strategic plan discussion and expressed concern regarding the academic accreditation and about issues with waivers. Waivers are good and needed but quality programs are needed as well to attract the students.

Coach Romeo asked for a plan for the growth of academic waivers.

Coach Romeo asked what the timeline is for interim President and President and who is handling business at the college and what does that look like when students are here with their parents and there is no President. Chairman Knudson stated that the timeline is ASAP.

No other public comment besides one that was submitted via email. Chad read it to the Board and stated that it would be kept with the Board.

**The meeting adjourned at 7:12 p.m.**