

DCC BOARD OF TRUSTEES

MEETING MINUTES

Meeting Date: April 27, 2020

Meeting Venue: Video Conference

Approval: FINAL

Recorded by: R. Johnson

Chad Knudson, Chairman

Darla Handran, Vice Chairman

Attendance

Name	Title/Organization	Present
Chad Knudson	Chair	Yes
Darla Handran	Vice Chair	Yes
Dr. Spencer Johnson	Trustee	Yes
Cindy Larsen	Trustee	Yes
Rich Rowe	Trustee	No
Mary Ann Vester	Trustee	Yes
Mike Wilondek	Trustee	Yes
Dr. Scott Mickelsen	President	Yes
Traci Masau	VP – Academic and Student Affairs	Yes
Leslie Weldon	VP – Advancement and Human Resources	Yes
Jennifer King	Director – Business Operations	Yes
Randi Johnson	Assistant to the President	Yes
Community Members		
Suela Cela	DCC	Yes
Dennis Harp	DCC	Yes
Matt Hull	DCC	Yes
Jon Langlois	DCC	Yes
Joe Peterson	DCC	Yes
Katy Peterson	DCC	Yes
Marc Roe	DCC	Yes
Dr. Shamani Shikwambi	DCC	Yes

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
Monday, April 27, 2020–5:30 p.m.
Recorded by Randi Johnson**

The meeting, held via an online meeting platform and streamed live on DCC's Facebook page, was called to order by Chair Knudson at 5:30 p.m. The Chair informed viewers on Facebook of the process to submit public comment.

Correspondence

- A Notice of Trustee Election Cancellation was received from the Dawson County Election Administrator. By acclamation, Trustee Johnson was elected to a two-year term.

Minutes

- Trustees Johnson/Wilondek moved/seconded to approve the minutes of the special meeting held on March 19, 2020. There was no discussion. The vote was taken by roll call.
 - **Motion carried unanimously.**
- Trustees Johnson/Larsen moved/seconded to approve the minutes of the regular meeting held on March 30, 2020. There was no discussion. The vote was taken by roll call.
 - **Motion carried unanimously.**

Reports:

President

The report stands as submitted. President Mickelsen informed the Board that the College will move to a four-day workweek during the summer. He provided summer and fall enrollment information and discussed plans to start a cheer team on campus this fall. Discussion followed. Chair Knudson asked if housing and meal plan refunds had been issued. Refunds were issued on April 14 and April 22.

Finance Committee

Trustee Wilondek reviewed the minutes of the last meeting. Discussion followed regarding the economic crisis due to the coronavirus pandemic and its impact on future enrollment and state appropriations. Ms. King presented a graph which compared the approved FY20 budget to the projected FY20 figures. Discussion followed.

The vouchers list was reviewed.

HR Committee

Trustee Handran reviewed the minutes of the last meeting and the HR Report. Discussion followed regarding the tenure of Dr. Christina DiGangi.

Policy Committee

Trustee Johnson reviewed the minutes of the last meeting. There was no discussion.

Faculty Presentation

Adjunct instructor, Matt Hull discussed his course load and his experiences in the classroom He has served as an adjunct for 12 years, enjoys the work, and appreciates the support of Administration.

Chairman Knudson called for public comment. There was none.

Consent Items

- Vice Chair Handran/Trustee Johnson moved/seconded to approve the Vouchers List and HR Report as presented. The Chair held a roll call vote.
 - **Motion carried unanimously.**

New Business

Approve Tenure

President Mickelsen reviewed Dr. DiGangi's application for tenure, noting her accomplishments, and recommends her application be approved. Discussion followed.

- Trustees Larsen/Vester moved/seconded to approve tenure for Dr. Christina DiGangi. There was no discussion. The Chair held a roll call vote.
 - **Motion carried unanimously.**

Approve Certificate of Applied Science – Agriculture Business Management

Vice President Masau reviewed the plan of study for the certificate and noted that this will expand opportunities for students. The CAS has been approved by the Teaching and Learning Committee. If approved by the Board, it will be presented to the Board of Regents in July. Discussion followed.

- Vice Chair Handran/Trustee Wilondek moved/seconded to approve the Certificate of Applied Science – Agriculture Business Management. There was no discussion. The Chair held a roll call vote.
 - **Motion carried unanimously.**

Approve Program Moratorium

Vice President Masau requested the Board to approve program moratoriums for the Associate of Applied Science – Private Security and the Associate of Applied Science – Peace Officer. Discussion followed.

- **No motion was made and no action was taken.**

Open Forum for Public Input

Chairman Knudson called for public input. He noted that the Board will have two vacant seats. Interested individuals may contact him for further information.

Brendan Heidner of Glendive submitted a comment stating, "Matt was a fantastic ethics teacher. I learned a lot and still think back on that class when I took it in 2016."

The meeting adjourned at 6:45 p.m.