

COURSE SYLLABUS

Course: COMMX115.001 – Interpersonal Communication

Current Semester: Summer 2024

Time and Location: Online

Instructor: Casey-May Huff

Contact Information: chuff@dawson.edu

Office Hours and Location: Softball Office Downstairs

Credit Hours: 3

URL of Website (Course Registration Link): Moodle Classroom and Cengage MindTap access to the course will be through Moodle.

Prerequisite (if applicable): N/A

Course Description: As a student in this course, you will learn the most important topics of Interpersonal Communication. You will first be presented with an overview of essential forms of communication. From there you'll move into the applications.

Instructional Materials:

Text (link in Moodle): Looking Out Looking In

<https://ebooks.cenreader.com/#!/reader/3d942a9d-9796-45fd-a194-defdebe32994/page/4366066460a00da5267d1a247c7e1604>

Student Learning Outcomes:

Upon completion of the course students will be complete the following outcomes:

- Identify and apply the skills of a competent communicator in interpersonal contexts.
- Trace the development of self-concept.
- Identify aspects of self-concept and examine ways their self-concept changes over time.
- Explain the perception process and identify a variety of influences on that process.
- Demonstrate personal responsibility for their emotions through group work.
- List and identify the stages of a relational development model, using one recognized theory.
- Compare and contrast the differences between appropriate and inappropriate self-disclosure.
- Identify behaviors that contribute to confirming and disconfirming climates, utilizing Jack Gibb's theory.
- Apply conflict management skills to various interpersonal situations.
- Interpret gender and cultural influences in everyday interpersonal communication.
- Identify the relationship between power and conflict
- Explain the various aspects of the dark side of interpersonal communication including deception, violence, and aggression.

Purpose of Academic Assessment

Academic assessment is the process for *ongoing improvement of student learning and success*. Student Learning Outcomes are used in assessment at Dawson Community College with four specific interrelated purposes.

- To improve student learning
- To improve teaching strategies
- To document successes and identify opportunities for improvement
- To provide evidence for institutional effectiveness

Grading Scale

90-100 = A

80- 89 = B

70-79 = C

60-69 = D

<60 = F

Course Policies:

Instructor/Student Communication:

- I expect full communication between student and myself, all email communication will happen via your Dawson Community College email.
- I answer all emails and phone calls within 24 hours of receiving the message.

Attendance: Dawson Community College supports the philosophy that learning is optimal when students attend classes regularly and participate in the learning environment through interaction with colleagues and instructors. Therefore, the student is responsible for maintaining regular attendance in registered classes. Approved absences due to college sponsored activities are excused. Absences due to serious illness or strictly unavoidable circumstances may be excused if the instructor is completely satisfied as to the cause. An excused absence does not, under any circumstances, relieve the student of the responsibility for completing the course work to the satisfaction of the instructor.

Students representing the college – excused absences

Students who represent the college (athletes and others) do not choose their schedules. Student athletes are required to attend games and/or meets. All student athletes should provide their schedules to their instructors at the beginning of the semester. Faculty are encouraged to treat missed classes or exams (because of a scheduling conflict) as excused absences and urges faculty to work with the students to make up the work or exam.

Before missing class, students are required to visit with faculty about coursework they will miss. It is the student's responsibility to obtain assignments prior to the arranged absence. The student needs to inform faculty at least one week in advance before their absence. Faculty is encouraged to accommodate the needs of students participating in college sponsored enrichment activities.

Late Assignments

If you are away for a school excused absence, you have up to a week of that class missed to turn in your work. Late assignments can be turned in up until the following class, but 10% per each day will be taken off until the assignment is turned in. Anything after that will not be accepted and the student will receive a zero.

Academic Integrity: Students at Dawson Community College are responsible for cooperating with the instructor in an effort to create a classroom environment that is conducive to the teaching/learning process. Students are expected to do their own work and in their own words and their own ideas. If they quote or paraphrase the words of others, they are expected to indicate who it is they are paraphrasing. An instructor, who believe a student has cheated or claimed the work of someone else as his/her own, may take disciplinary steps as outlined under the Academic Integrity Guidelines (available in College Catalog). This may include, but is not limited to, failure of the assignment, failure of the course, suspension or expulsion. If you have any doubts about what constitutes a violation of Academic Integrity, please ask your instructor.

<https://www.dawson.edu/current-students/academic-resources/>

Reasonable Disability Accommodation: Dawson Community College will provide reasonable accommodations for qualified students with disabilities pursuant to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (Public Law 101-336) to ensure equal access to its programs. Students with disabilities who may need accommodations should contact the Vice President of Academic and Student Affairs each semester. I encourage you to discuss the accommodation as soon in the semester as possible.

<https://www.dawson.edu/future-students/accessibility.html>

Student Handbook: Student rights and responsibilities are documented in the Student Conduct Code which can be found in the student handbook (available in College Catalog).

<https://www.dawson.edu/current-students/student-success/student-handbook.html>

Student Grievance Procedure: More information is available in the current catalog.

Tentative Course Schedule:

I have the course laid out in Moodle. This is done intentionally so that you can plan accordingly for vacations, athletics, and work schedules.

Below are weekly topics, assignments, due dates: All this information is also laid out in detail on CENGAGE | MINDTAP.

Date/Week of	Topic/Activities	Assignment
Week 1	Syllabus Ice Breaker Growth Mindset Intros and Goals	Read and Quiz Chapter 1 Read and Quiz Chapter 3 https://www.viacharacter.org/survey/account/register
Week 2	Self-Concept & Self-Esteem Impression Management	1st Reflection – Chapter 3
Week 3	Culture, Gender, Identity	2nd Reflection – Chapter 3 Read & Quiz 2 Chapter 2 – Mediated Communication
Week 4	Chapter 2 - Mediated Communication How to Create a Better Online Experience	3rd Reflection – Chapter 2 Read & Quiz Chapter 4 – Perception
Week 5	Chapter 4 - Perception, Perceptual Styles & Communication	Read & Quiz Chapter 8 –Listening Mid-Term Reflection Assignment
Week 6	Chapter 8 – Listening, Stages & Response Skills The Listening Project Assignment #1 Optional Mid-Term Coaching Sessions	The Listening Project Assignment & Report Read & Quiz Chapter 5 –Emotions
Week 7	Mid-Term Reflection Assignment Chapter 5 - Emotional Know-How The Listening Project Assignment #2	The Listening Project Assignment & Report 4th Reflection – Chapter 5 Read & Quiz Chapter 6 – Language
Week 8	Chapter 6 -Language, Thought, and Communication The Listening Project Assignment #3	The Listening Project Assignment & Report 5th Reflection – Chapter 6 Read & Quiz Chapter 7 – Nonverbal

Syllabus Change Policy: Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change with advance notice.