

DCC BOARD OF TRUSTEES

MEETING MINUTES

Meeting Date: June 17, 2019

Meeting Location: Board Room

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College
 Board of Trustees Meeting
 June 17, 2019

Chad Knudson, Chairman

Darla Handran, Vice Chairman

Attendance

Name	Title	Organization	Present
Chad Knudson	Chairman	DCC Board of Trustees	Yes
Darla Handran	Vice Chairman	DCC Board of Trustees	Yes
Cindy Larsen	Trustee	DCC Board of Trustees	Yes
Rich Rowe	Trustee	DCC Board of Trustees	Yes
MaryAnn Vester	Trustee	DCC Board of Trustees	Yes
Mike Wilondek	Trustee	DCC Board of Trustees	No
Scott Mickelsen	President	Dawson Community College	Yes
Traci Masau	Vice President – Academic and Student Affairs	Dawson Community College	Yes
Leslie Weldon	Vice President – Advancement and Human Resources	Dawson Community College	No
Jennifer King	Director – Business Operations	Dawson Community College	Yes
Community Members Present			
Jamie Ausk Crisafulli		Ranger Review	
Dennis Harp		DC Foundation	

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
DCC Board Room
Monday, June 17, 2019 – 5:30 p.m.
Recorded by Randi Johnson**

The meeting was called to order by Chairman Knudson at 5:34 p.m.

Correspondence

There was no correspondence.

Minutes

- Trustee Vester/Vice Chair Handran moved/seconded to approve the minutes of the May 20, 2019 Board meeting. The minutes were corrected to reflect that the April meeting was held April 22.
 - **Motion carried unanimously.**

Reports:

President

The President's Report stands as submitted. President Mickelsen informed the Board that at the ACCT meeting in October, he and several members of the AACC Commission on Small and Rural Colleges will present on the topic of finding and onboarding CEOs who are effective and successful leaders in a small rural environment. He noted that Gear Up students are on campus this week, and that the Ranch Rodeo team competed for the first time on June 15. He noted that applications for the fall semester are up 39 percent. Further discussion regarded a kiln for the art department as well as TRIO grants.

GFT Negotiations

Vice Chair Handran reviewed the progress of the negotiations with GFT. Both sides will meet June 26 to continue discussing the subjects of credit load, tenure, and job titles. Vice Chair Handran also noted that talks regarding compensation have not yet begun. Chair Knudson noted that currently no policy exists which defines or lists criteria regarding faculty titles. Discussion followed.

Finance Committee

Vice Chair Handran reviewed the minutes of the last meeting. The minutes will be corrected to reflect that VP Masau attended the meeting. Surplus and obsolete items were discussed. A complete list will be provided to the board at its next meeting. Ms. King noted that she will present a transfer request at a later date. The vouchers list was also reviewed. Discussion followed.

FY 2020 Preliminary Budget

In her PowerPoint presentation, Jennifer King reviewed the proposed general fund budget, revenue projections and expenses, transfers from Ullman and other funds, and proposed expenses within unrestricted funds. Lengthy discussion followed. Additional discussion regarded the funding of athletic waivers. Chairman Knudson encouraged trustees to look closely at budget information and to bring questions to the board retreat. The budget will be voted on at the board meeting in July.

HR Committee

The Committee met twice in the past month, and the minutes were reviewed by Chair Knudson. The HR Report was reviewed. Discussion followed regarding resignations, and filled and open positions. The President's evaluation rubric was reviewed by the Board. Discussion followed

Policy Committee

Trustee Rowe reviewed the minutes of the last meeting and the proposed changes to the policies. Discussion followed.

Chairman Knudson called for public comment. There was none.

Consent Items

- Vice Chair Handran/Trustee Rowe moved/seconded to approve the Vouchers List and HR Report.
 - **Motion carried unanimously.**

New Business

Policies

- By unanimous consent, the Board deferred action on Board Policy 3-2 Alcohol, Drugs, and Tobacco to allow for further review.
- Trustees Rowe/Larsen moved/seconded to approve Board Policy 2-7 Violent, Discriminatory, and Sexual Misconduct as presented. There was no discussion.
 - **Motion carried unanimously.**
- By unanimous consent, the Board deferred action on Board Policy 2-8 Alcohol, Drugs, and Tobacco to allow for further review.
- Trustees Rowe/Vester moved/seconded to repeal Board Policy 2-11 Tobacco. There was no discussion.
 - **Motion carried unanimously.**
- Trustees Rowe/Larsen moved/seconded to repeal Board Policy 2-19 Salary Schedule for Dean Level Positions. There was no discussion.
 - **Motion carried unanimously.**
- By unanimous consent, the Board deferred action on Board Policy 4-1 Educational Program Review to allow for further review.
- Trustees Vester/Larsen moved/seconded to approve Board Policy 4-3 Program Termination. There was no discussion.
 - **Motion carried unanimously.**

President's Evaluation Rubric

- Chair Knudson/Vice Chair Handran moved/seconded to approve the rubric for the President's evaluation. There was no discussion.
 - **Motion carried unanimously.**

Board Resolution

- By unanimous consent, the Board authorized Chair Knudson to publicize and fill the vacant Trustee position.

Open Forum for Public Input

- Chair Knudson called for public input. There was none.

The meeting adjourned at 7:20 p.m.