

BP 1-7: Conflict of Interest

BOARD POLICY BP 1-7

APPROVED: 7/29/2024

EFFECTIVE: 7/29/2024

REVIEWED: July 12, 2024

NEXT REVIEW DATE: August 2027

REFERENCES: Mont. Code Ann. 2-2-121, 20-1-201, 20-1-205, and 20-15-104; 7-3-4367, BOR 770

RESPONSIBLE DEPARTMENT: Human Resources

Dawson Community College prohibits any Trustee or employee from participating in any way in a decision when a conflict of interest exists.

Definition: A conflict of interest is any situation in which an individual, contrary to the obligation and absolute duty to act for the benefit of the public and College, exploits his or her relationship with the College for personal pecuniary benefit. The presence of a conflict of interest is independent of the occurrence of impropriety.

Specifically:

- 1) Trustees and employees may not participate in any of the following if a conflict of interest is present:
 - Use of College time, facilities, equipment, supplies, personnel, or funds for private business purposes;
 - solicitation in the sale or supply of goods or services to the College;
 - administration or assistance in the selection of awards or contracts;
 - use of funds to erect, maintain, furnish or repair College facilities and buildings.

- 2) Trustees and employees will not solicit or accept gifts, gratuities, favors or items of monetary value from contractors, potential contractors or parties to sub-agreements, including receipt of any compensation or reward for services rendered as a Trustee. Exceptions are only appropriate when the monetary value of the item is not substantial or the gift is an unsolicited item of nominal value.

SCOPE This policy applies to Dawson Community College.

PROCEDURES The College President shall promulgate such procedures as may be needed to implement this policy.

History: Approved 10/24/2022; 7/29/2024