

BP 1-16: HIPAA Policy

BOARD POLICY BP 1-16

APPROVED: May 22, 2023

EFFECTIVE: May 22, 2023

REVIEWED: April 11, 2023

NEXT REVIEW DATE: April 2026

REFERENCES:

RESPONSIBLE DEPARTMENT: President's Office

HIPAA is defined as Health Insurance Portability & Accountability Act (HIPAA). The HIPAA Privacy Rule creates national standards to protect individual's personal health information (PHI) and gives patients/clients increased access to their healthcare records. Dawson Community College is a hybrid entity for purposes of HIPAA and will comply with all applicable HIPAA provisions ensuring the confidentiality of protected health information.

Staff Training

Dawson Community College shall provide appropriate and timely professional development activities regarding HIPAA requirements as needed.

Compliance

All staff shall abide by HIPAA requirements and maintain the confidentiality of protected health information. Dawson Community College shall provide notice to staff and students as required by law.

SCOPE This policy applies to Dawson Community College.

PROCEDURES The College President shall promulgate such procedures as may be needed to implement this policy.

History: 5/22/2023