

# BP 2-3: Sick Leave Fund

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BOARD POLICY BP 2-3

APPROVED: December 19, 2022

EFFECTIVE: December 19, 2022

REVIEWED: November 11, 2022

NEXT REVIEW DATE: November 2025

REFERENCES: MCA § 2-18-618; MUS Policy 801.7.1

RESPONSIBLE DEPARTMENT: Human Resources

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Eligible Dawson Community College employees may contribute annually up to 40 hours of their accumulated sick leave to a nonrefundable sick leave fund, provided their own sick leave balance does not fall below a minimum of 40 hours. Employees are eligible to draw upon the fund if an extensive illness or accident exhausts the employee's accumulated leave. The College shall administer the sick leave fund.

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SCOPE            This policy applies to Dawson Community College.

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PROCEDURES    The College President shall promulgate such procedures as may be needed to implement this policy.

History: 3/27/89; 11/25/13; 03/26/18; 12/19/2022