

DAWSON COMMUNITY COLLEGE
APPLICATION FOR GRADUATION

Students seeking multiple degrees must submit a separate Application for each degree.

Name: _____
(Please **PRINT** your name as you want it to appear on diploma)

If you intend to walk through the ceremony please list your height and weight for gown sizing:

Height: _____ Weight: _____

Cite the year of the college catalog under which you are to graduate: _____ (i.e. '10-'12 Catalog)

Program of Study or Concentration: _____

- Associate of Arts Degree
- Associate of Science Degree
- Associate of Applied Science Degree
- Certificate of Applied Science

Graduation applications received without the Plan of Study, Survey, and/or Advisor's signature will be returned to the student.

I, _____, having completed all program requirements, hereby apply for graduation _____ Term 20_____.

Fall/Spring

Student ID Number: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____

I DO / DO NOT plan on attending the May graduation ceremony. _____ / _____
Student's Signature Date

As Academic Advisor for the above listed student, I agree that he/she will be completing the program requirements as listed in the catalog curriculum referenced and for the term listed above. Course Substitutions/Waivers have already been submitted or accompany this form.

Advisor's Signature Date

GRADUATION APPLICATION

Please use the checklist below to ensure that your application for graduation is completed and submitted correctly.

- Work with your advisor to complete a plan of study for the degree in which you are applying.
- Graduation application must be signed by your advisor.
- Attach the plan of study completed with your advisor.
- Complete the online graduation survey in the Student Services Office.
- Pay graduation fee of \$80.00.

COMMENCEMENT AND DIPLOMA INFORMATION

- Diplomas will be sent to the permanent address on file
- If verification of degree is needed an official transcript can be ordered for a fee of \$3.00

STUDENT RESPONSIBILITIES

Please initial by each indicating that you understand the item.

- _____ I understand that I need a 2.0 cumulative GPA to be eligible for a degree.
- _____ I understand that a minimum grade of a C- is required in all CORE, Concentration and/or Required Program/Certificate classes to be eligible for a degree.
- _____ I understand that I must earn at least 60 semester credits for graduation AA, AS, or AAS. I must earn 29 credits for a CAS.
- _____ I understand that if I am a student that transferred into DCC, 20 of the 60 earned credits must be from Dawson Community College.
- _____ I understand that remedial or developmental (Sub 100 courses) credits do not count toward the credits required for a degree or certificate.
- _____ I understand that it is my responsibility to ensure that final transcripts and grades from transfer work are received by the DCC Admissions Office and are recorded on my DCC transcript prior to any degree being awarded.
- _____ I understand if applying for an AAS degree or CAS, I must complete the specified program of study for the specific program.

With my signature below, and initials above, I acknowledge and understand the Dawson Community College requirements for the degree I am applying for as stated in my catalog.

Signature

Date